# Accessing and Navigating the Enrollment Dash board

A Business Intelligence Dash board

For

SPC Executives

### BI – Student System – Purposes

- \* To provide selected SPC executives with access to <u>daily and historical information</u> about SPC students and enrollment.
- \* To enable each user to <u>select</u> data elements, locations, and performance periods.

#### This presentation

- Dashboard purposes
- 2. Dashboard development
- 3. Accessing the site
- 4. Using the site
- 5. Drilling-down
- 6. Practice

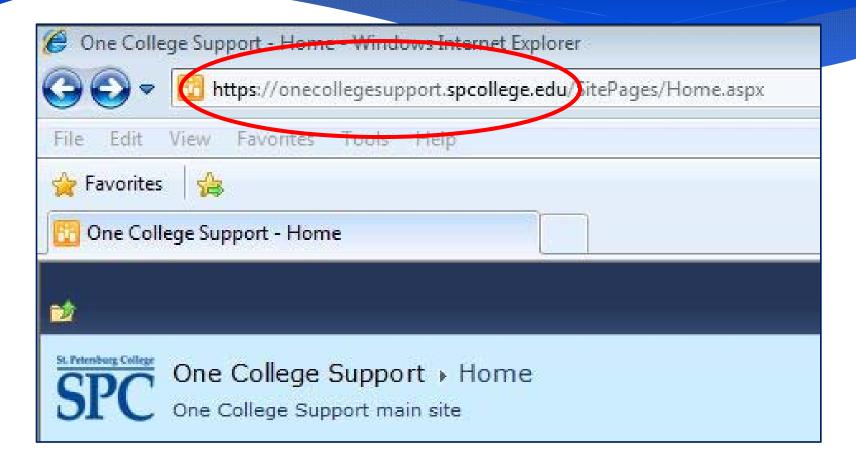
#### Training objectives

- \* Enter the BI site
- \* Select the appropriate display
- \* Select appropriate filters
- \* Export to EXCEL and POWERPOINT
- \* Determine enrollment by org
- \* Determine enrollment by plan

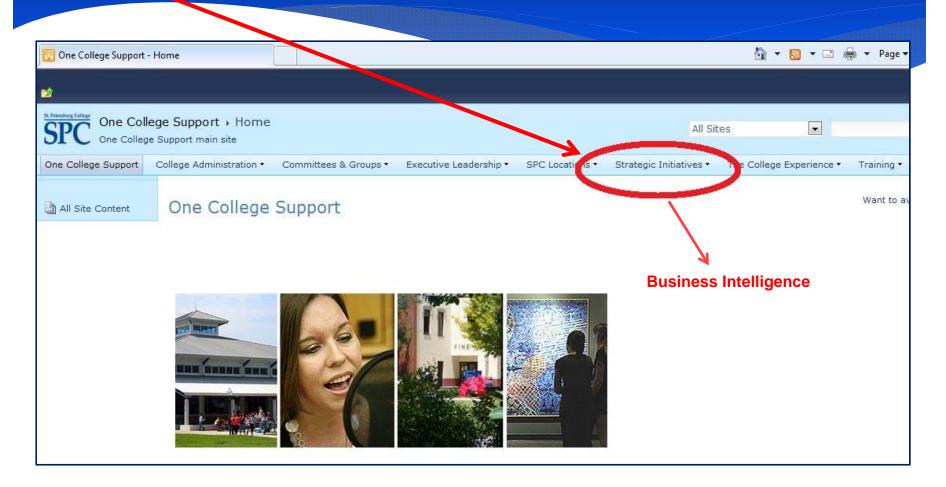
### Your data requirements

\* What are your expectations for the BI enrollment dash board?

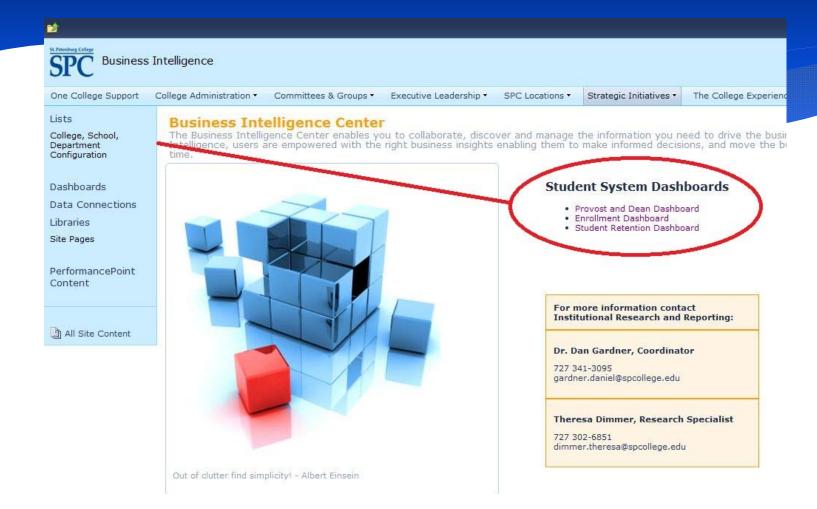
# Locate the One College Support site (SharePoint)



# Navigate to Strategic Initiatives and select Business Intelligence



#### **Select Provost and Dean Dashboard**



#### Select desired page display (19 options)



#### 19 primary page displays

- \* Enrollment Attributes
- \* Enrollment Status
- Degree Objective
- \* Enrollment Type
- \* Course Instructional Method
- \* Financial Aid
- \* Financial Aid Award
- \* Financial Aid Award vs. Non Awarded

- \* Student Demographics
- \* Student Race Ethnicity
- \* Student Age
- \* Student Gender
- \* Top Courses
- Enrollment by Zipcode
- \* Student Success Rates
- \* Student Success Counts
- Campus Cross Enrollment
- \* Campus Enrollment (First Time)
- \* Campus Cross Enrollment (First Time)

# Provost and Dean Dashboard nine ENROLLMENT related pages

- Enrollment Attributes
- \* Enrollment Status
- Degree Objective
- \* Enrollment Type
- \* Course Instructional Method
- \* Financial Aid
- Financial Aid Award
- Financial Aid Award vs. Non Awarded

- \* Student Demographics
- \* Student Race Ethnicity
- \* Student Age
- \* Student Gender
- \* Top Courses
- \* Enrollment by Zipcode
- \* Student Success Rates
- \* Student Success Counts
- \* Campus Cross Enrollment
- \* Campus Enrollment (First Time)
- \* Campus Cross Enrollment (First Time)

# Provost and Dean Dashboard three FINANCIAL AID related pages

- \* Enrollment Attributes
- \* Enrollment Status
- Degree Objective
- Enrollment Type
- \* Course Instructional Method
- \* Financial Aid
- \* Financial Aid Award
- \* Financial Aid Award vs. Non Awarded

- \* Student Demographics
- \* Student Race Ethnicity
- Student Age
- \* Student Gender
- \* Top Courses
- \* Enrollment by Zipcode
- \* Student Success Rates
- Student Success Counts
- \* Campus Cross Enrollment
- \* Campus Enrollment (First Time)
- \* Campus Cross Enrollment (First Time)

# Provost and Dean Dashboard four DEMOGRAPHICS related pages

- \* Enrollment Attributes
- \* Enrollment Status
- Degree Objective
- \* Enrollment Type
- \* Course Instructional Method
- \* Financial Aid
- \* Financial Aid Award
- Financial Aid Award vs. Non Awarded

- \* Student Demographics
- \* Student Race Ethnicity
- \* Student Age
- \* Student Gender
- \* Top Courses
- Enrollment by Zipcode
- \* Student Success Rates
- \* Student Success Counts
- \* Campus Cross Enrollment
- \* Campus Enrollment (First Time)
- \* Campus Cross Enrollment (First Time)

# Provost and Dean Dashboard two STUDENT SUCCESS related pages

- Enrollment Attributes
- \* Enrollment Status
- \* Degree Objective
- Enrollment Type
- \* Course Instructional Method
- \* Financial Aid
- \* Financial Aid Award
- Financial Aid Award vs. Non Awarded

- \* Student Demographics
- Student Race Ethnicity
- \* Student Age
- \* Student Gender
- \* Top Courses
- \* Enrollment by Zipcode
- \* Student Success Rates
- Student Success Counts
- Campus Cross Enrollment
- \* Campus Enrollment (First Time)
- \* Campus Cross Enrollment (First Time)

# Provost and Dean Dashboard one INSTRUCTION related page

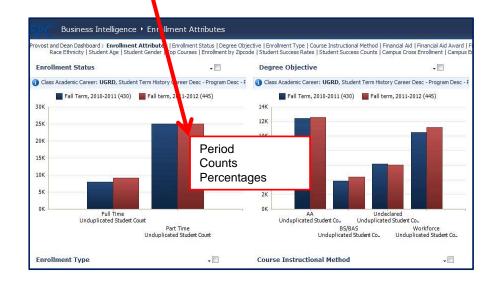
- \* Enrollment Attributes
- \* Enrollment Status
- Degree Objective
- \* Enrollment Type
- \* Course Instructional Method
- Financial Aid Award
- Financial Aid Award vs. Non Awarded

- \* Student Demographics
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#### Note date of Student System Cube refresh



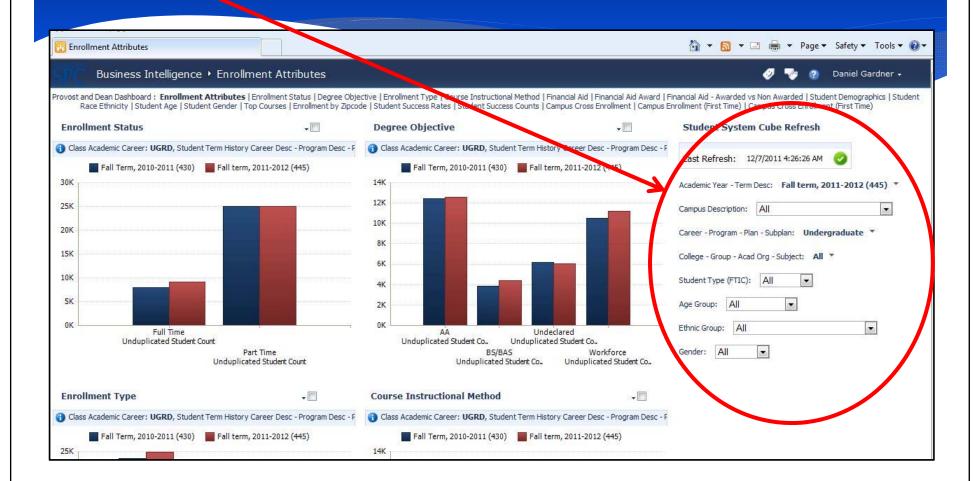
# Additional information Using "Hovers"



Additional information is displayed when the mouse "hovers" over a graphic bar.

"Hover" percentages reflect side-by-side comparisons.

#### Select desired filter(s)



### Using Filters – Helpful Hint



- \* Filters are not refreshed when another report is selected.
- \* Filters are retained from one use to the next.
- \* Reset filters as new reports are developed.



Filters allow users to prepare specific requests

All filter selections are AND.

Different types of filter selections are available.

- \* A <u>list</u> where only one value can be selected, an example is Campus Description.
- \* A <u>hierarchical list</u> where only one value can be selected, e.g. Career Program Plan Subplan.
- \* A <u>hierarchical list where multiple items</u> can be selected, e.g. College Group Acad Org Subject.

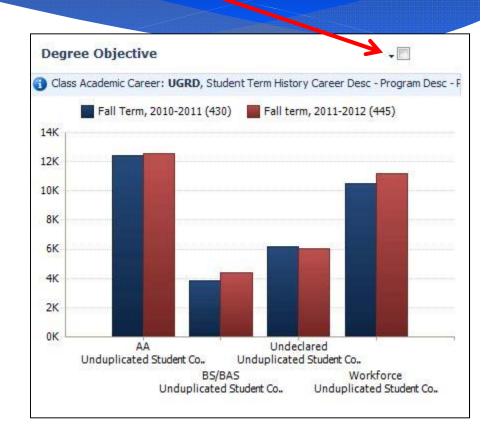
# Right click on graphic bar for additional details



Drill-down to additional details by right clicking on graphic bar.

### **Export graphics**

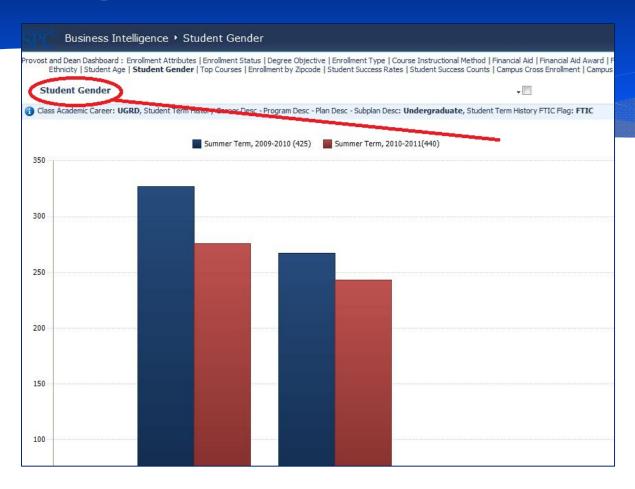
To export a graphic to PowerPoint or Excel, select the small down arrow.



#### **Selected Nuances**

- \* Always confirm filters.
- \* Filters are retained until de-selected.
- \* Term dates are "end of term" except for current and future terms.
- \* ALL selections prevail over subordinate selections on filter pick lists.
- \* E-campus reflects adjuncts only.
- \* More .....

## **Display options**



### Display options, more



### Tabular display

